



If you have made the decision to study abroad you probably have a lot of concerns and doubts. To help you out with your preparation, we have designed a checklist that works in all European countries. Think in advance and make sure you have everything under control before your new adventure.

Checklist

1. University admission procedures and requirements

Make sure you have:

- admission notice, current student certificate from your original country and/or Student ID;
- required general documents (originals and/or certified copies and translation);
- for example:* birth certificate, secondary school-leaving certificate, University diplomas, language certificates
- other documents for enrolment at specific university;
- for example:* a personal questionnaire with a photo generated and printed from the online recruitment system (printout of the personal questionnaire)
- letter of recommendation (*if applicable*);
- insurance card (and a copy of its front & back);

Make sure you know:

- all necessary steps and/or documents required for the enrolment;
- the application deadlines;

Important:

In many countries, it may be requested that documents must be translated into the national language of the hosting institution. It is therefore better to check it in advance, and if needed, complete the necessary translations before you travel. Make also copies of all your essential documents (or scan them and save them in your phone/computer) to take them along with the originals.

2. Arriving in the country

Make sure you have:

- visa (if necessary) or knowledge on which kind and how to obtain it;
- health and Travel Insurance (if necessary) or knowledge on how to obtain it if that is not required at the first step;
- Passport and/or ID card;
- a copy of a document entitling to study under the rules applicable to citizens of the country you are traveling to (if required by the host country);
- plane / train ticket;
- list with important telephone numbers in the host country (emergency, university, landlord, etc.);

Make sure you know:

- how to get to your accommodation place and your university;
- at least a little bit of the culture of the place where you are going to;
- basic language terms of the host country language to be able to communicate;

3. Electronic devices

Make sure you have:

- portable charger;
- adapter (check if it is needed in the country you are going to!);
- camera;
- power bank;

Make sure you know:

- what is the power voltage in the host country;

4. Housing and living

Make sure you have:

- confirmation of accommodation in a dormitory or a contact for flat sharing or signed rental agreement;
- finances for housing and living and access to them;

Make sure you know:

- deadlines for applying for a dormitory (if you decide to stay in a dormitory);
- from when you can check in the dormitory or rented apartment;
- what are the rules of renting an apartment (e. g. is there a deposit required, are there any additional fees? etc.);

5. Medications

Make sure you have:

- medical insurance;
- medical history and current status of the applicant related to chronic diseases;
- necessary medications you regularly take;

Make sure you know:

- the emergency service phone numbers in the host country;
- how to receive dental/medical services;
- how to make a doctor's appointment if you have a chronic illness;
- what medicines you can transport by plane/train.

My notes:

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

More info at: www.teachmeproject.eu

